

What is: ePOST Electronic Peace Officers Standards and Training



# ePOST Functionality:

1. APOSTC Home Page

### 2. Access to:

- a. Announcements
- b. APOSTC Rule Book
- c. Forms
- d. Frequently Asked Questions
- e. Academy Website Links
- f. Academy Schedules
- g. Executive Level Training
- h. Links & Information
- i. AELECTS
- j. Applicants

### How Do Agencies Access ePost?



## Anyone can visit ePOST at www.apostc.state.al.us



#### APOSTC AELECTS Applicants Requests

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#### APOSTC Annual Firearms Qualification -AGENCY REMINDER

#### APOSTC ANNUAL FIREARMS QUALIFICATION

The agency firearms instructor must be a certified firearms instructor in one of the disciplines recognized by APOSTC for the purposes of certifying the required APOSTC annual firearms qualification. The three APOSTC recognized firearms instructor disciplines are FBI, NRA and FLETC. Each of the three disciplines have instructor recertification requirements. FBI and NRA, the most commonly certified firearms instructors, both require police firearms instructors be recertified every three years. APOSTC also requires <u>all</u> instructor certifications, including firearms instructor, to be updated every three years for those instructors who teach at an academy.

A firearms instructor may not qualify themselves. Their qualification must be before and signed by another qualified/certified firearms instructor.

#### NOTICE -

\*NOTICE: The Announcements portion of our homepage has been updated to include new and important information. Please review the posted information, and revisit our site frequently to receive the most current information from APOSTC. Many of your questions may be answered by reviewing these announcements, or by visiting our "Frequently Asked Questions" page.

APOSTC Law Enforcement Training Curriculum - UPDATED -

\*\* Notice Of Changes To The APOSTC Law Enforcement Training Curriculum \*\*

#### EFFECTIVE JANUARY 1, 2018

On June 28, 2017, the Alabama Peace Officers' Standards and Training Commission (APOSTC) revised the certification and re-certification requirements to require successful completion of the Law Enforcement Emergency Vehicle Operation Training course. This requirement applies to both the Basic (520 hour) Law Enforcement Academy and in the Lateral Entry / Refresher Course (95 hour) training programs. Successful



# NAVIGATION

#### ePOST A Standard of Excellence in Alabama

INNOUNCEMENTS	
ABOUT US	

#### Commission Members

Sheriff Jimmy Abbett, *Chairman* Chief Lyle D. Mitchell, *Vice-Chairman* Chief John W. Anderson Chief Bill Partridge Sheriff William G. Sharp Colonel Charles R. Ward Chief Ashley Welborn



Chief R. Alan Benefield, Executive Secretary

#### Alabama Peace Officers' Standards and Training Commission

RSA Union Building 100 North Union Street, Suite 600 P.O. Box 300075 Montgomery, Alabama 36130-0075 Phone: (334) 242-4045 Fax: (334) 242-4633 Email: *apostc@apostc.alabama.gov* 

### ALABAMA PEACE OFFICERS

#### APOSTC AELECTS Applicants Requests

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ePOST | A Standard of Excellence in Alabama

RULE BOOK				=
Title	Description	Category	Modified Date	Size
APOSTC Administrative Procedures Rules and Regulations Entire Book	APOSTC Rule Book	APOSTC Rule Book	4/4/2018	903.12 KB
APOSTC Rules and Regulations Chapter 01	Organization, Administration and Procedure	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 02	Required Standards for Appointees as Law Enforcement Officers and for Applicants for Certification as Law Enforcement Officers	Rulebook individual chapter	11/3/2017	236.48 KB
APOSTC Rules and Regulations Chapter 03	Training Academies	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 04	Certification of Law Enforcement Officers	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 05	Disciplinary Actions	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 06	Hearing of Contested Cases	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 07	Persons Who Cease Active Duties As Law Enforcement Officers	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 08	Persons Exempt From Minimum Standards Requirements	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 09	Amendment of Rules	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 10	Reserve and/or Auxiliary Law Enforcement Officers	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 11	Certification of Correctional Officers	Rulebook individual chapter	11/10/2009	Unknown
APOSTC Rules and Regulations Chapter 12	Continuing Education Requirements	Rulebook individual chapter	11/3/2017	199.98 KB

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- Forms
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- Executive Level Training



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### ePOST A Standard of Excellence in Alabama

FORMS			
Title	Category	Modified Date	Description
Correctional Officer Certification Package	Department of Corrections Employment Forms	11/3/2017	Correctional Officer Certification Package complete
Post 1 Dept. of Corrections ONLY	Department of Corrections Employment Forms	11/10/2009	Post 1 Corrections ONLY
Post 1 Page 3 Dept. of Corrections ONLY	Department of Corrections Employment Forms	11/10/2009	Affidavit / Release of Liability
Post 2 Department of Corrections ONLY	Department of Corrections Employment Forms	11/10/2009	Affidavit - Commissioner signature page
LEO Certification Package	Employment Forms	12/11/2017	Law Enforcement Officer Certification Package complete - MUST DOWNLOAD the package to PDF and print with Adobe Reader
Post 1 - Page 1	Employment Forms	11/10/2009	Academy choice and personal photo
Post-1 - Page 3	Employment Forms	11/10/2009	Affidavit/Release of Liability
Post-2 - Page 4	Employment Forms	11/10/2009	Affidavit
Post-3 - Page 5	Employment Forms	7/18/2017	Physical Examination
Post-4 - Page 6	Employment Forms	11/10/2009	Authorization to release records
Refresher Application	Employment Forms	11/3/2017	Refresher Application
POST-10	Forms	8/18/2011	Continuing Education Credit Application
Post-5	Forms	11/10/2009	Firearm Qualification (Post-5)
Post-5B	Forms	7/15/2014	Shotgun Qualification (Post-5B)
Post-7	Forms	11/10/2009	Certified law enforcement officer employment form
Post-8	Forms	11/10/2009	Officer Termination Form
Official Information Request Form	Information Request Form	11/10/2009	Information Request
Physical Agility Ability Course	Physical Agility Ability Course	1/29/2018	Physical Agility Ability Course
Physical Agility Course Diagram	Physical Agility Ability Course	11/10/2009	Physical Agility Course Diagram



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NAVIGATION

### ePOST A Standard of Excellence in Alabama

#### FREQUENTLY ASKED QUESTIONS

- Q. How do I sign up for ePOST?
- Q. Why can't I put in CEUs dated before the current calendar year?

Q. What if I have CEUs dated before this calendar year? Who will get those into the ePOST system for me for proper credit?

- Q. What is an AISO?
- Q. Who are all of these officers assigned to my agency and how can I get rid of them?

Q. Do the agencies still need to send in copies of our CEU and Firearms forms to APOSTC at the end of the year?

- Q. We have submitted an application to APOSTC. Why isn't our applicant assigned to an academy yet?
- Q. Why can't I type on the pages in the forms section?
- Q. What do I do if my record is locked?

Q. I am a Chief of Police and I am unable to enter in my Executive Level training for the year. Also, no one from my agency is able to do so either. What should we do?

Q. What should I do if I have made a mistake on entering in CEU's, Firearms, Applications, Employment Histories, Terminations, etc.?

Q. I have entered my username and password on the login screen for ALACOP and am unable to get in. What should I do?

Q. How do I terminate officers that have recently left my agency?

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<ul> <li>Frequently Asked Questions</li> <li>Academy Website Links</li> <li>Academy Schedules</li> <li>Executive Level Training</li> </ul>	BASIC ACADEMY (Regional 520 Hrs Begins		Application Deadline
	January 21, 2019	April 18, 2019	December 28, 2018
	May 6, 2019 September 9, 2019	August 1, 2019 December 5, 2019	April 12, 2019 August 16, 2019

#### APOSTC LAW ENFORCEMENT ACADEMY AT TUSCALOOSA SCHEDULES

#### BASIC ACADEMY (Regional 520 Hrs)

Begins	Ends	Application Deadline
January 14, 2019	April 11, 2019	December 14, 2018
April 22, 2019	July 18, 2019	March 29, 2019
August 19, 2019	November 14, 2019	July 26, 2019

#### LATERAL/REFRESHER

Begins	Ends	Application Deadline
December 2, 2019	December 13, 2019	November 8, 2019



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EXECU	TIVE LEV	/EL TRAI	INING

DATE	TRAINING	LOCATION	CONTACT	CEU	LINK
2/4-2/5	NCIC Full Certification	Montgomery, AL	ALEA- 334-517-2600	12	00
02/12/19	Briefing on Commercial Sexual Exploitation	Montgomery, AL	334-353-1082 - Tommie Reese treese@ago.state.al.us	3	œ
2/12-2/13	NCIC Full Certification	Jefferson State CC	ALEA- 334-517-2600	12	00
2/18-2/21	2019 AACOP Winter Conference	Montgomery, AL	334-207-2712	14	
2/19/19	MDT/NCIC Limited Access (9:00 a.m.)	APOSTC Baldwin County	ALEA- 334-517-2600	3	œ
2/19/19	MDT/NCIC Limited Access (1:00 p.m.)	APOSTC Baldwin County	ALEA- 334-517-2600	3	œ
2/19/19	2nd Annual Peer Support Conference	Dothan, AL	leaps@alleaps.org	8	œ
2/20/19	MDT/NCIC Limited Access (9:00)	APOSTC Baldwin County	ALEA- 334-517-2600	3	œ
2/20/19	MDT/NCIC Limited Access (1:00)	APOSTC Baldwin County	ALEA- 334-517-2600	3	œ
2/25-2/26	NCIC Full Certification	Troy, AL	ALEA- 334-517-2600	12	ø
2/27/19	MDT/NCIC Limited Access (1:00)	Troy, AL	ALEA- 334-517-2600	3	œ
3/5-3/6	NCIC Full Certification	Dothan/Houston EOC	ALEA- 334-517-2600	12	œ
3/7/19	MDT/NCIC Limited Access (1:00)	Dothan/Houston EOC	ALEA- 334-517-2600	3	œ



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Alabama Law Enforcement Agency (ALEA) Alabama Attorney Generals Office (AGO) Alabama Ethics Commission (AEC)

Alabama Association of Chiefs of Police (AACOP) Alabama Peace Officer's Association (APOA) Alabama Sheriffs' Association (ASA) Alabama State Trooper's Association (ASTA)



International Association of Chief's of Police (IACP) FBI National Academy Associates - Alabama Chapter (FBINAA-AL) FBI National Academy Associates (FBINAA) FBI Law Enforcement Executive Development Association (LEEDA) National Sheriffs' Association (NSA)





### What is: <u>AELECTS</u>

# Alabama Electronic Law Enforcement Certification Tracking System



### **AELECTS Functionality:**

- 1. Electronic Execution and management of Law Enforcement Academy applications
- 2. Continuing Education entry
- 3. Annual firearms qualification entry
- 4. Employment
- 5. Termination

### **AELECTS functionality:**

- 1. Provides Law Enforcement Agencies and APOSTC an easy and efficient method for creating and maintaining an officer's certification record.
- AELECTS will create a new person record when a recruit is hired and begins the academy application process.
- 3. Once completing academy training and becoming a certified officer AELECTS will continue to track that officer's certification record throughout their career.

### Agency's Responsibility CEU's, Firearms, Employment History

- 1. Make sure each officer receives their APOSTC required 12 CEU's each year.
- Enter CEU's and annual firearms scores when they are completed. An agency can only enter the current year's CEU's.
- 3. Keep permanent department records on file of all training (CEU's and firearms) for liability purposes, as well as, APOSTC audits.
- When officers are hired, resign, retire or get fired from an agency, that agency needs to update the officer's employment record in AELECTS.
- If your agency uses officers employed by more than one agency, it is the officer's and agency's responsibility to ensure continuing education is added. Should the officer become 24 hours deficient, an 95-hour Refresher course will be required unless proof of any non-reported credit is provided.

# How do agencies get started

- If you are a new chief with an agency, contact ALEA and complete a user agreement. (334) 517-2600
- Select personnel or yourself to attend AISO (Agency Information Security Officer) training conducted by ALEA.
- 3. The AISO will be able to assign **Training** and **Personnel** Roles at the Department Head's direction.

# There are three security roles in AELECTS:

1.Chief

### 2. Training Officer

**3.Personnel Officer** 

### Chief Security Role (View Only)

- 1. Employment History
- 2. Officer Demographic Information
- 3. Continuing Education
- 4. Firearms
- 5. Applicant's application and status
- 6. Collected documentation on an applicant

### **Personnel Officer Security Role**

1. Create applications for new recruits.

2. Hire current APOSTC certified Law Enforcement officers in AELECTS.

3. Terminate officers no longer employed with your agency.

# **Training Officer Security Role**

- 1. Enter continuing education hours earned for each officer.
- 2. Enter annual firearms qualifications for each officer.
- 3. Ensure that all officers maintain the annual requirements for APOSTC certification by frequently running:
  - Officer's CEU Detail Reports
  - Delinquent Hours Reports



### Enter your ALACOP username and password

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	Alabama Law Enforcement Agency Support Center 201 South Union Street Suite 300	~

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## **Personnel Officer**

### Creating an Online application for applicant's attending a Regional, Departmental, Lateral, Refresher, Reserve or Corrections Academy.



### Using the Menu on the Left Side of the Screen:

 Click on the "Applications" Folder.
 (Once this folder is opened sub-folders will appear below).

- 2. Click the "**NEW APPLICATION**" sub-folder and the following "**Add a New Recruit**" page will appear.
- 3. Fill in each of the required fields provided with accurate information . If a required field is not completed, the computer will prompt you to do so.

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### PASSWORD

- 1. Once the blue "**Submit**" button is clicked a password for that applicant will appear at the bottom of the screen. This password is case and number sensitive.
- 2. The password is then given to the applicant so **THEY** can complete the on-line application.
- 3. This password is only active for ten (10) days. When the application is submitted the password then becomes inactive.

### **RETRIEVING AN APPLICANTS PASSWORD**

- 1. Click the "Applications" folder and then "View/Select Applicant" sub-folder.
- 2. This will then require you to select the applicant and be forwarded to the "Applicant's Demographics" page.
- 3. Then click the "**Retrieve Password**" subfolder to view the password.

### **RETRIEVING AN APPLICANTS PASSWORD**

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<ul> <li>Prior Experience</li> <li>Paper Documents</li> <li>Provisional Time Hold</li> <li>Change App Status</li> <li>Employment History</li> <li>Academy</li> </ul>	Select	Alexander	Andrew	Jameson		Enrolled in Academy	Departmental	Alabama Criminal Justice Training Center	2/2/2009	7/10/2009	1
	Select	Alexander	Robert	Eric		Enrolled in Academy	Regional	Jefferson County Law Enforcement Academy	4/13/2009	7/22/2009	1
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New Application	Contact: Capt. Denise Oates	Phone: (334) 361-3631	Email: pdadmin@prattville.	<u>com</u>							
<ul> <li>Retrieve Password</li> <li>View/Select Applicant</li> <li>Student History</li> <li>Demographics</li> <li>Education History</li> </ul>		ME as it appears on the birth co as the name. List all nickname Larry Abbott, Jr.									
Military History											
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# A new application has been created.

## > Applicant Actions

1. The applicant now enters his/her information into the online application.

# **Applicant Login**

- The applicant can log onto the APOSTC website and click the "Applicants" icon in the top right portion of the screen.
- This will take them to the "Applicant Login" page where their SSN, DOB and Password will be needed to enter.
- "NOTICE TO APPLICANT" need to read before proceeding with application.



#### APPLICATION

# Applicant Login

#### Applicants

1: Demographics

2: Education

3: Military Service

3a: UCMJ Actions

4: Criminal History

5: Driver License

5a: Driver History

6: Law Enforcement History

7: Submit Application

SSN :		
DOB:		
Password :		

#### NOTICE TO APPLICANT

**DO NOT** confuse this application with your departmental application. This application is for your state certification as required by state law.

In order to complete this application, you will be required to accurately provide information concerning your:

- Complete driver license information.
- Driving record for the past three(3) years including court disposition(s) of all charges.
- Lifetime arrest history including court disposition(s) of all charges.
- Date(s) of military service, including character of discharge(s) as specified on your DD-214.

**DO NOT** start the application until this information is available to you. If you are not prepared to provide this information, close the browser page by clicking the red X in the upper right hand corner. Once you have this information available to you, you may login and start this application. You may login as many times as necessary **PRIOR** to final submission of this application.





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5a: Driver History 6: Law Enforcement History 7: Submit Application	SSN :		rst Middle		
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APPLICATION	APPLICANTS • 2: Education			
	Education History List your e	educational background		
<ul> <li>Applicants</li> </ul>	Eddoddorrinotory	-		
1: Demographics				-
2: Education 3: Military Service	Name : Eric Echols			
3a: UCMJ Actions	High School Graduate : 🔍 Yes 🛇 No 🛇 G	ED		
4: Criminal History	Year of High School/GED			
5: Driver License	Graduation :			
5a: Driver History 6: Law Enforcement History	Name of Graduating High			
7: Submit Application	School /			
	Institute Obtained GED From:			
	HS/GED City :			
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1: Demographics 2: Education	Nemersiestel		
3: Military Service	Name : Eric Echols		
3a: UCMJ Actions	Are you currently participating in any Military,		
4: Criminal History	Reserve or National Guard program?: O Yes O No		
5: Driver License	By selecting NO, any current military service values will be removed		
5a: Driver History			
6: Law Enforcement History 7: Submit Application	Have you ever served in the		
	military?: Ves Vo		
	By selecting NO, any prior military service values will be removed		
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## Selecting "Yes"

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	APPLICANTS 📍 3: Military Ser	vice
APPLICATION		
Applicants	willitary Service	List your current or most recent military service.
1: Demographics		
2: Education	Name :	Eric Echols
3: Military Service	Are you currently	
3a: UCMJ Actions	participating in any Military, Reserve or National Guard	
4: Criminal History	program? :	● Yes ○ No
5: Driver License 5a: Driver History	Branch of Service :	<select> Select Branch of Service</select>
6: Law Enforcement History	Reserve or Guard:	
7: Submit Application	Start Date of Current Service :	
	Start Date of current service .	Date is required
	Unit :	
		Current Unit is required
		<select> Select Rank</select>
	Have you ever served in the military? :	○Yes ○No
	By selecting NO, any prior military s	
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				Start Date of	Prior Service	Date is	required					
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					If yo than	u have served in any brand the one time listed on this p	h of the military bage, you must s	more ubmit				
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	APPLICANTS 9 3a: UCMJ Actions		
APPLICATION  Applicants  Constraints  Constr	Military Service - UCMJ A	<b>Ctions</b> List any and <u>all</u> judicial or non- judicial disciplinary actions. You must follow the instructions accurately and completely.	
3: Military Service	Name : Eric Echols		
3a: UCMJ Actions 4: Criminal History	Have you ever had Ores ONO		
5: Driver License	any UCMJ Actions? :		
5a: Driver History	=Edit this record		
6: Law Enforcement History 7: Submit Application			
7: Submit Application	To enter UCMJ actions please	military therefore you cannot enter any UCMJ actions. enter your military history first. No Additional UCMJ Actions, Continue Application	
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APPLICATION <ul> <li>Applicants <ol> <li>Demographics</li> </ol> </li> </ul>	APPLICANTS • 4: Criminal Hist Criminal History	List any and all arrests.			
2: Education 3: Military Service 3a: UCMJ Actions 4: Criminal History 5: Driver License 5a: Driver History 6: Law Enforcement History 7: Submit Application	Name : Er You must answer <b>"YES"</b> regard <b>BEEN ARRESTED</b> for any offer must be listed in this section. <b>Arrested or Convicted :</b>	dless of the disposition of yo nse or violation. Driving unde			
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APPLICATION  Applicants  Demographics	Criminal History - A	Arrest Record	Complete the required information about your ar (s). List one arrest per pa	
2: Education 3: Military Service 3a: UCMJ Actions 4: Criminal History	Name :Eric Echols Arrest Date :			
5: Driver License 5a: Driver History 6: Law Enforcement History	Location of Arrest : <select></select>	Y (State)	(City)	
7: Submit Application	Original Charge : Final Charge :			
	Final Disposition : Include disposition date, character of disposition (i.e. guilty, not guilty, other, etc.) sentence, and type of charge (Felony, Misdemeanor) You have	characters remaining for y	your description.	
	The above information should represent a records. Once you save this form, you wil may then add another arrest by clicking th	I be redirected back to the list o	of arrest records you have entered	
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<ul> <li>Applicants</li> <li>1: Demographics</li> </ul>		completely.			
2: Education	Nan	ne : Eric Echols			_
3: Military Service 3a: UCMJ Actions	Nan	ne : Eric Echois			
4: Criminal History				charge(s) if you <b>HAVE</b> <u>EVER</u> le influence of alcohol or drugs	
5: Driver License 5a: Driver History	must be listed in this sec				
6: Law Enforcement History 7: Submit Application	Arrested or Convicte	ed: <sup>•</sup> Yes ONo			
	Date City	State Original Charge		<u>Disposition</u>	
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APPLICATION	APPLICANTS • 5: Driver License Driver License List your driver I	icense information.	
1: Demographics 2: Education	Name : Eric Echols		
3: Military Service 3a: UCMJ Actions 4: Criminal History	Driver License Number :		
5: Driver License 5a: Driver History	Driver License State : <select></select>	✓	
6: Law Enforcement History 7: Submit Application	Expiration Date :		
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APPLICATION	APPLICANTS • 5a: Driver History Driver History List y		t three(3) years.	
1: Demographics				
2: Education 3: Military Service	Name : Eric	Echols		
3a: UCMJ Actions	Have you received a traffic ticket, summons, citation, or			
4: Criminal History	any other kind of notice or 🔍	Yes 🔿 No		
5: Driver License	arrest for a driving violation in the past three(3) years? :			
5a: Driver History				
6: Law Enforcement History				
7: Submit Application				
			No Tickets, Continue Application	
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■ Applicants         1: Demographics         2: Education         3: Military Service         3a: UCMJ Actions         4: Criminal History         5: Driver License         5a: Driver History         6: Law Enforcement History         7: Submit Application	Date : Location :	Eric Echols (List City, County, State)	on. List one traffic	
	Disposition :	(		
	The above information should records. Once you save this	(i.e. Paid Fine, Dismissed, Not Guilty, etc.) d represent a SINGLE ticket. Clicking "Save" w form, you will be redirected back to the list of by clicking the "ADD ADDITIONAL TRAFFIC TI	traffic tickets you have entered. You	
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APPLICATION	APPLICANTS • 6: Law Enforceme Prior Law Enforce		law enforcement experie ning you have received.	nce and
1: Demographics 2: Education	Name : Eric	Echols		
3: Military Service 3a: UCMJ Actions 4: Criminal History	Prior Experience : O	Yes 🔿 No		
5: Driver License 5a: Driver History <mark>6: Law Enforcement History</mark> 7: Submit Application	Location of Prior Experience :			
7: Submic Application	Years of Prior Experience :			
	Hours of Basic Police Training :			
	Valid Out of State Certification :	◯Yes ◯No		
	Military Police :	◯Yes ◯No		
	Federal Law Enforcement :	◯Yes ◯No		
	more than	e served in any law enforcement the one time listed on this page information along with your page.	e, you must per	55
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	Valid Out of State Certification :	◯Yes ◯No			
	Military Police :	○Yes ○No			
	Federal Law Enforcement :	○Yes ○No			
	more that	ve served in any law enford n the one time listed on this is information along with yo ts.	s page, you must		
	Current CPR Certification : ( Required for lateral/refresher only Date of CPR Class :	Yes ONO			
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	CPR Certification Type :				
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# **Submit Application**

This is the last opportunity for the applicant to make any changes to the application. **Once the application is** submitted, the application is entered into their official record and is permanent.

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1: Demographics 2: Education			
3: Military Service	WARNING WARN	ING WARNING	
3a: UCMJ Actions			
4: Criminal History			
5: Driver License	of this application and certification as a law enforce	ment officer.	
5a: Driver History 6: Law Enforcement History	Affidavit:		
7: Submit Application	never been convicted of a felony. I release the Alabama P law enforcement academy, and any department officially a liability in case of accident or illness. I understand that fals	eace Officers' Standards and Training Commission, the ssociated with the law enforcement academy from any ification of this application will render me ineligible to	
	Under penalty of perjury, I swear/affirm that all inf		
	You must affirm that you understand what is expected of	vou as an applicant before vou can submit vour	
	<ul> <li>Remember, ERIC ECHOLS, you and only you are for this application.</li> </ul>		58
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Sa: Driver History 6: Law Enforcement History 7: Submit Application	never been convicted of a felony. I release the Alabam law enforcement academy, and any department officially liability in case of accident or illness. I understand that attend any law enforcement academy in the state of Ala enforcement officer by the Alabama Peace Officers' Star	information contained in this application is truthful.  d of you as an applicant before you can submit your will not be able to finalize this application.  are responsible  I Understand bartmental ertification as I Understand ur information is I Understand dication" you application. Your	

Click the button below to complete the online application process.

Submit Application 59

#### Windows Internet Explorer



Once you click the button labeled "OK" you cannot make any changes or additions to your application. Your application password is disabled and no longer available for use. ARE YOU SURE YOU ARE READY TO COMPLETE THE ONLINE APPLICATION PROCESS?

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OK	Cano	4
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## ALABAMA PEACE OFFICERS

APOSTC AELECTS Applicants Requests Retirees

#### APPLICATION

#### Applicants

- 1: Demographics
- 2: Education
- 3: Military Service
- 3a: UCMJ Actions
- 4: Criminal History
- 5: Driver License
- 5a: Driver History
- 6: Law Enforcement History
- 7: Submit Application

## **Application - Submitted**

Your application has been submitted to APOSTC for processing and your password has been disabled. Be sure to check with your hiring agency regarding POST 1-4 documentation, Form DD-214 (if applicable), high school diploma or G.E.D., driver license, disposition of criminal charges, offense affidavit, psychological evaluation, and any applicable APOSTC waivers. Remember, you have 180 days from now to start your APOSTC-approved academy.

Go back to AELECTS home page

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- The agency is now able to review the applicant's application.
- Once the agency has completed the required paper documents, they can forward the application and paper documents to APOSTC.
- NO CHANGES CAN BE MADE TO THE APPLICATION.

# **Viewing the Applicant's Status**

- 1. Click on the "Applications" folder.
- 2. Select the "View/Select Applicant" subfolder.
- 3. You will then be able to view the applicant(s).
- 4. Click the "Select" icon to open the file.

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Retrieve Password     View/Select Applicant     Student History		<u>Last</u>	<u>First</u>	<u>Middle</u>	<u>SSN</u>	<u>App</u> <u>Status</u>	Acad. Type	<u>Acad.</u> <u>Name</u>	<u>Begin</u> Date	<u>Grad.</u> Date	App Note
	Select	Abbott, Jr.	Wilton	Larry		Agency Actions	Regional				<u>Note</u> : (0)
<ul> <li>Education History</li> <li>Military History</li> </ul>	Select	Adkins	Joshua	Michael		Enrolled in Academy	Regional	Northeast Police Academy	1/18/2009	4/9/2009	Notes (0)
Criminal History Driving History	<u>Select</u>	Agnew	Demedrick			Academy Eligible	Departmental				Notes (0)
<ul> <li>Prior Experience</li> <li>Paper Documents</li> <li>Provisional Time Hold</li> </ul>	<u>Select</u>	Alexander	Andrew	Jameson		Enrolled in Academy	Departmental	Alabama Criminal Justice Training Center	2/2/2009	7/10/2009	<u>Note:</u> (0)
<ul> <li>Change App Status</li> <li>Employment History</li> </ul>	<u>Select</u>	Alexander	Robert	Eric		Enrolled in Academy	Regional	Montgomery Police Academy	3/30/2009	6/23/2009	Note: (0)
■ 🖃 🦳 Academy ■ 🛄 Officer	<u>Select</u>	Anderson	Dustin	Blake		APOST Actions	Reserve				<u>Notes</u> (0)
Information Requests Information Requests	<u>Select</u>	Anderson	Frank	erwin		Applicant Actions	Reserve				Notes (0)
🗉 🗀 Admin Only	Select	Anderson	Harold	Thomas		APOST Actions	Departmental				<u>Notes</u> (0)
	<u>Select</u>	Anderson	Michael	David		Enrolled in Academy	Departmental	Montgomery Police Academy	10/31/2008	2/26/2009	Notes (0)
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## Select the Paper Documents menu item And mark each document when completed

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<ul> <li>Student History</li> <li>Demographics</li> </ul>	Document Name	<u>Status</u>	<u>Status</u> Date	Last Changed By			^
<ul> <li>Education History</li> <li>Military History</li> </ul>	POST 1 - Page 1 & 3	Complete 🗸	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
Criminal History	POST 2 - Page 4 - Affidavit	Complete 💙	12/8/2008	Campbell, Michael Goodwin	Notes (0)		
Prior Experience	5 - Physical	Complete 🖌	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
<ul> <li>Provisional Time Hold</li> <li>Change App Status</li> </ul>	POST 4 - Page 6 - Release Form	Complete 💌	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
Employment History Academy	High School Diploma/GED	Complete 🗸	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
Officer Information Requests	Current Drivers License	Complete 🗸	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
	Disposition of Charge(s)	Complete 🗸	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
	Offense Affidavit(s)	Complete 🖌	12/8/2008	Campbell, Michael Goodwin	<u>Notes</u> (0)		
Academies     View/Add Classes	Psychological Evaluation(s)	Complete 🖌	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
<ul> <li>Class Details</li> <li>Grade Class</li> </ul>	Finger Prints	Complete 👻	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
Graduate Class	Birth Certificate	Complete 👻	12/4/2008	Campbell, Michael Goodwin	Notes (0)		
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Alerts(0)  Alerts(0)  Alerts(0)  Anote Applications  New Application	Name: Wilton Larry Abbott, Jr.	DOB: SSN Phone: (334) 361-3631		<u>Notes(1)</u> Locke	d:	I	
Retrieve Password  View/Select Applicant	Wilton Larry Abbott, Jr.	Phone: (354) 501-5051		APOSTC   Agency E			
Student History	Document Name	<u>Status</u>	Status Date	Last Changed By			
Demographics Education History	POST 1 - Page 1 & 3	Complete 💙	9/22/2008	Griffith, Paula Ann	Notes(0)		
Education History Military History	POST 2 - Page 4 - Affidavit	Complete 💌	9/22/2008	Griffith, Paula Ann	Notes(0)		
Criminal History	POST 3 - Page 5 - Physical	Complete 🖌	9/22/2008	Griffith, Paula Ann	Notes(0)		
<ul> <li>Driving History</li> <li>Prior Experience</li> </ul>	POST 4 - Page 6 - Release Form	Complete 💙	9/22/2008	Griffith, Paula Ann	Notes(0)		
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Provisional Time Hold Change App Status	Current Drivers License	Complete 🖌	9/22/2008	Griffith, Paula Ann	Notes(0)		
Employment History	Finger Prints	Complete 💙	9/23/2008	Griffith, Paula Ann	Notes(0)		
Cademy	Birth Certificate	Complete 💌	9/22/2008	Griffith, Paula Ann	Notes(0)		
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<ul> <li>Retirees</li> <li>Admin Only</li> <li>Reports</li> <li>Audit Log</li> <li>Academies</li> </ul>		<select> Complete Incomplete Not Applicable Override</select>		Save S	tatuses	)	
View/Add Classes						66	~
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#### STATE OF ALABAMA PEACE OFFICERS' STANDARD'S AND TRAINING COMMISSION LAW ENFORCEMENT ACADEMY APPLICATION

	ſ	DEPARTMENT:	TELEPHONE: ( )			
		ADDRESS.				
All Paper		AGENCY HEAD:	CITY COUNTY ZIP			
Documents		AGENCY CONTACT PERSON	TELEPHONE: ( )			
Must be Original.		AS THE CHIEF LAW ENFORCEMENT OFFICER OF THE ABOVE-NAMED LAW ENFORCEMENT AGENCY, I HEREBY MAKE APPLICATION TO THE ALABAMA PEACE OFFICERS' STANDARDS AND TRAINING COMMISSION FOR				
Mail, Hand- Deliver, or		TO ATTEND A CERTIFIED LAW ENFORCEMENT ACADEMY. THE APPLICANT HEREIN NAMED HAS BEEN RECRUITED PURSUANT TO ALABAMA PEACE OFFICERS' STANDARDS AND TRAINING COMMISSION REGULATIONS. I CERTIFY THAT THE APPLICANT IS:				
Overnight.		<ul> <li>( ) EMPLOYED AS A FULL-TIME LAW ENFORCEMENT OFFICER,</li> <li>( ) GAINFULLY EMPLOYED AS A PART-TIME LAW ENFORCEMENT OFFICER,</li> <li>( ) A RESERVE/VOLUNTEER FOR THIS AGENCY.</li> </ul>				
NO Fax, Scan	-	I REQUEST THAT THE APPLICANT ATTEND THEACADEMY.				
or Copies.						
		DATE:				
		RECENT PHOTO OF APPLICANT	APOSTC USE ONLY REMARKS:			
			CERTIFICATION #			

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-1-

	Law Enforcement Experience / Training		
	LIST ALL LAW ENFORCEMENT EMPLOYMENT HISTORY AND ATTACH ON SEPARATE PAGE. INCLUDE ANY LAW ENFORCEMENT CERTIFICATION IN ANOTHER STATE(S).		
	Employment		
	CHECK APPLICABLE STATUS		
All Paper Documents Must be Original.	[] I AM GAINFULLY EMPLOYED AS A FULL-TIME LAW ENFORCEMENT OFFICER         BY THE       DEPARTMENT,         DATE EMPLOYED:       SALARY:         PER:       PER:         [] I AM GAINFULLY EMPLOYED AS A PART-TIME LAW ENFORCEMENT OFFICER         BY THE       DEPARTMENT,         DATE EMPLOYED:       SALARY:         PER:       DEPARTMENT,         JATE EMPLOYED:       SALARY:         DATE EMPLOYED:       SALARY:         DATE EMPLOYED:       SALARY:         I WORK       HOURS PER WEEK AS A PART-TIME LAW ENFORCEMENT OFFICER		
Mail, Hand-	[] I AM A RESERVE/VOLUNTEER OFFICER FOR         THE		
Deliver, or	Affidavit / Release of Liability		
Overnight. IO Fax, Scan or Copies.	I HEREBY ATTEST THAT I AM IN GOOD HEALTH, PHYSICALLY FIT, AND OF GOOD MORAL CHARACTER. I HAVE NEVER BEEN CONVICTED OF A FELONY. I RELEASE THE ALABAMA PEACE OFFICERS' STANDARDS AND TRAINING COMMISSION, THE LAW ENFORCEMENT ACADEMY, AND ANY DEPARTMENT OFFICIALLY ASSOCIATED WITH THE LAW ENFORCEMENT ACADEMY FROM ANY LIABILITY IN CASE OF ACCIDENT OR ILLNESS. I UNDERSTAND THAT FALSIFICATION OF THIS APPLICATION WILL RENDER ME INELIGIBLE TO ATTEND ANY LAW ENFORCEMENT ACADEMY IN THE STATE OF ALABAMA AND WILL RENDER ME INELIGIBLE FOR CERTIFICATION AS A LAW ENFORCEMENT OFFICER BY THE ALABAMA PEACE OFFICERS' STANDARDS AND TRAINING COMMISSION. UNDER PENALTY OF PERJURY, I SWEAR/ AFFIRM THAT ALL INFORMATION CONTAINED IN THIS APPLICATION IS TRUTHFUL.		
	SIGNED:		
	SWORN TO AND SUBSCRIBED BEFORE ME THIS THE DAY OF, 20 MUST BE NOTARIZED		
	SEAL NOTARY PUBLIC		
	POST–1 (Rev. 10/03) -3-		

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#### STATE OF ALABAMA PEACE OFFICERS' STANDARDS AND TRAINING COMMISSION LAW ENFORCEMENT ACADEMY APPLICATION

	AFFIDAVIT				
All Paper Documents	I hereby certify, <u>under penalty of perjury</u> , that I have met all the requirements for a law enforcement officer under the provisions of TITLE 36-21-46, <u>Code of</u> <u>Alabama</u> (1975). I have never been convicted of a felony. I have listed any and all misdemeanor arrests and convictions on my Academy Application.				
Must be	SIGNATURE OF APPLICANT				
Original.	Sworn to and subscribed before me this the day of, 20, 20				
	SEAL				
Mail, Hand-					
Deliver, or	NOTARY PUBLIC				
Overnight.	I hereby certify, under penalty of perjury and the penalties as described in 36-21-50, <u>Code of Alabama</u> (1975), that the applicant has met all requirements to be trained and certified as a law enforcement officer under the provisions of TITLE 36-21-46, <u>Code of Alabama</u> (1975).				
	I further certify that the applicant is employed as a law enforcement officer at a salary of				
NO Fax, Scan	per				
or Copies.	NOTE: All three signatures are required. If the applicant is employed as a Deputy Sheriff, the Sheriff signs as both the Chief Law Enforcement Officer and Appointing Authority. If the applicant is a Reserve and is not employed, write RESERVE in the salary blank.				
$\checkmark$	Chief Law Enforcement Officer/Agency Head				
	Financial Officer (The person responsible for issuing employees paycheck)				
	Appointing Authority (Mayor, Sheriff, College President, etc.)				
	Sworn to an this the day of, 20, 20, 20, Steal				
	NOTARY PUBLIC				
	POST–2 (Rev. 10/03) -4-				

#### STATE OF ALABAMA PEACE OFFICERS' STANDARDS AND TRAINING COMMISSION

#### PHYSICAL EXAMINATION

APPLICANT'S ADDRESS	Street	City	County
PHYSICIAN'S NAME:			
	PLEASE PRINT O	R TYPE	
PHYSICIAN'S ADDRESS:	Street	City	County
PHYSICIAN'S TELEPHONE NU		Ony	,
FULLY PARTICIPATE in but are not limited to: pu (which may be anywhere	all of the rigorous p sh-ups, sit-ups, distan from 2 to 8 hours per	I examination is to determine the above-name hysical activities of law enforcement training, ice running, close order self-defense training, and day). The amount of physical training may vary fro RY DAY at all prescribed levels.	tactical firearms training
Height Wei	ght Ibs	Frame: Light Medium Heavy	_
(without shoes)	(stripped)		
	Eyes: Vision:	Right 20/ Left 20/ Without Glasses -	Color Perception
		Right 20/ Left 20/ With Glasses	
	Ears: Hearing:	Right/15 Left/15 External ear d	lrum
	Nose & Sinuses:	Deformity; Obstruction; Chronic Infection	
	Throat:	Enlarged Tonsils; Chronic Infection	
	Thorax:	Inadequate Expansion; Deformity	
	Heart:	Enlargement; Arrhythmia; Deformity	
		Blood Pressure: Systolic Diast	olic
	Lungs:	Rales; Dullness; Chronic Infection	
	Abdomen:	Organ Enlargement; Hernia: Ventral	Inguinal
	Genitalia:	Phimosia; Hydrocele; Varicocele	
	Rectum & Anus:	Hemorrhoids; Fissure; Fistula; Pilonidal Disease	
	Extremities:	Deformity; Loss of Parts; Limitation of Motion; Chro	onic Infection; Varicose V
	Skin:	Disfiguring Defects or Scars; Infection	
	Nervous & Menta	Vasomotor Instability; Mental or Neurologic Defect	t
	Urinalysis:	Sugar Albumin	
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		M.D	

All Abnormal Findings Require Explanation or Follow-up

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#### STATE OF ALABAMA PEACE OFFICERS' STANDARDS AND TRAINING COMMISSION

#### AUTHORIZATION TO RELEASE RECORDS

TO WHOM IT MAY CONCERN:

I hereby release to the Alabama Peace Officers' Standards and Training Commission and its designated officers, agents, or employees, any and all information (including criminal records, physical/medical information, and psychological examinations) required by law or regulations to process my application to attend a law enforcement academy to obtain certification as a law enforcement officer.

Mail, Hand-Deliver, or Overnight.

All Paper

Documents

Must be

Original.

NO Fax, Scan or Copies.

			NAME (PRINTED)	
			SIGNATURE	
		DATE		
Sworn to	and subscribed before me this the	day of	ji	, 20
SEAL	MUST BE NOTARIZED		NOTARY PUBLIC	
POST_4 (I	Bey 10/03)	-6-		

71

- 1. Once the documents are completed and saved you are now ready to send the online application to APOSTC.
- Click the "Change App Status" menu item and send the application to APOSTC.
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| ALABAMA PEACE OFFICERS   |              |
| STANDARDS & TRAINING COMMISSION  |              |
| APOSTC AELECTS Applicants Requests Retin   | rees         |
| HOME • AGENCIES • APPLICATIONS • Change App Status   |              |
| Page Title Page Description  |              |
| Malerts(0)   |              |
| □  |              |
| Academies  |              |
| G additional Agencies         Contact: Capt. Denise Oates         Phone: (334) 361-3631         Email: pdadmin@prattville.com  |              |
| Officer Select You are about to change the status of the application for Wilton Larry Abbott, Jr   |              |
| Continuing Education  Submit Application To APOSTC for Further Processing  |              |
| Fire     O Terminate Application   |              |
| Officer's CEU Detail Feports   |              |
| Delinquent Hours Reports   |              |
| Officer Employment   |              |
| Officer Info Image: Constraint of the second sec |              |
| E Fingerprint Card Req.  |              |
| My Officer Info  |              |
| E LogOut   |              |
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## > APOSTC Actions

APOSTC will review the online and paper document application. If there are any questions APOSTC will return the application status back to the agency. If everything is satisfactory the applicant will be enrolled in an academy. **APOSTC Certified Officer's Eligibility for Hire / Rehire** 

- 1. Officer is currently employed with a Alabama Law Enforcement agency
- Out of Law Enforcement for less than two (2) years
- 3. Has not exceeded 24 delinquent hours of Continuing Education

# **Hiring Process**

1. Click on the "Officer" folder,

2. Then click the "Officer Selection" menu item and Officer Selection page appears.

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💽 🗸 🖉 https://aelects.apostc.	:.state.al.us/agencies/SelectOfficer.aspx 🛛 🖌 🖌 Live Search	P -
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😤 🕸 🌈 Select Officer		≩ <u>P</u> age → ۞ T <u>o</u> ols → »
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Comments of the second	APOSTC AELECTS Applicants Requests F	Retirees
APOST	HOME • AGENCIES • Officer Select Officer Selection Select An Officers Record Within My Agency To Work With	
<ul> <li>APOSTC</li> <li>Applications</li> </ul>	Name:     DOB:     SSN:     Notes(0)     Locked:       Joshua Michael Adkins     Image: Construction of the second	
🗉 🧰 Academy	Contact: Lt. M. Campbell Phone: (334) 501-3123 Email: <u>mcampbell@auburnalabama.org</u>	
🗉 🚞 Officer		
<ul> <li>Information Requests</li> <li>Call Retirees</li> </ul>	Certification:       Type: <select>    Number:</select>	
🗉 🚞 Admin Only	Identification:	
Constant Activity of the second	Date of Birth: SSN:	
🗐 Audit Log 🖃 🥅 Academies		
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Class Details	Last First Middle	
🗐 Grade Class		
Graduate Class Student Details	Search:   My Agency  All Agencies	
Thresholds	Find Officer	
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# **Hiring Process**

- To locate the officer you will need to:
- 1.Enter "Date of Birth" and "SSN" in the Identification text boxes.
- 2.Select "All Agencies" in the Search section.
- 3.Click the blue "Find Officer" button located in the lower right portion of the screen.

🖉 Select Officer - Windows Intern	et Explorer	_ @ 🛛
💽 🗸 🖉 https://aelects.apostc.	.state.al.us/agencies/SelectOfficer.aspx	• ٩
<u>File E</u> dit <u>V</u> iew F <u>a</u> vorites <u>T</u> ools	Help	🧞 -
😭 🕸 🌈 Select Officer		Page ▼      Optimize Tools ▼ <sup>™</sup> <sup>™</sup>
		^
	PEACE OFFICERS TRAINING COMMISSION	Retirees
APOST	HOME • AGENCIES • Officer Select Officer Selection Select An Officers Record Within My Agency To Work With	
<ul> <li>APOSTC</li> <li>Applications</li> </ul>	Name: Joshua Michael Adkins DOB: SSN: Notes(0) Locked:	
E C Academy	Contact: Lt. M. Campbell Phone: (334) 501-3123 Email: mcampbell@auburnalabama.org	
🗉 🧰 Officer		
Information Requests	Certification:	
🗉 🚞 Retirees	Type: <select> V Number:</select>	
🗉 🚞 Admin Only	Identifietion:	
🗉 🚞 Reports	Date of Birth: SSN:	
🗒 Audit Log		
🖃 🚞 Academies		
) 📄 View/Add Classes	Name:	
🗒 Class Details		
🗐 Grade Class	Last First Middle	
🗐 Graduate Class	Search:   My Agency  All Agencies	
Student Details		
Thresholds	Find Officer	
🗆 🗀 Agencies	Last First Middle SSN DOB Locked Notes	70 •
<u>&lt;</u>		79 >
	😜 Internet	🔍 100% 🔻 💡



Gregory

Hardy

Charles

Notes(0)

# Click on the "Officer Employment" menu item to hire the selected officer.



### Officers Employment History View, Edit, and Add Officer's Employment History



AGENCIES

Name: Charles Gregory Hardy	DOB:	SSN:	Notes(1)	Locked: 🗌
Contact: Not Available	Phone: Not A	vailable	Email: Not	Available

	ORI	Start Date	Termination Date	Last Changed By	Status	Туре	Termination Reason	Notes
<u>Term</u>	AL003045Y: Alabama Peace Officers Standards and Training Comm	02/24/2011		Echols, Eric	Full- Time	Law Enforcement Officer		<u>Notes(0)</u>
	AL0030100: Montgomery Police Department	09/14/1990	12/02/2010	Jurkofsky, Bryan F	Full- Time	Law Enforcement Officer	Retired	Notes(0)

To hire this person choose:

Employment Status:	•

tatus: <Select> 💌

Employment Type:

	-
Hire Date:	

<Select>

Hire

-

### To Terminate an APOSTC Certified Officer, select the term link to view this screen



Terminate

### **Viewing Officer's Info**

# 1. From the "Officer Employment" page select the "Officer Info" menu item.



To hire this person choose:

Police Department

to fille this person ci	
Employment Status:	<select> -</select>
Employment Type:	<select></select>
Hire Date:	
	Hire

Officer



SSN:

# **Locked Record Rules**

- 1. If an officer has 24 hours or greater deficiency in their annual continuing education requirements.
- 2. If an officer has been out of Law Enforcement more than two years.

 If an officer has an APOSTC administrative action pending or in the past.

# **Locked Records**

- 1. Once the record is locked, the agency is unable to add any information to that officer's record.
  - a. Continuing Education
  - b. Annual firearms qualifications
- 2. However, an agency will still be able to view the information contained in the officer's record.
- 3. Please contact APOSTC for unlocking.
- Be prepared to send in the information, via fax, mail or email, on the appropriate and most current APOSTC forms that will help bring the officer's record to a current status.

## **Training Officer's Role**

# Entering Continuing Education Courses and Hours



# Click "Officer Select" menu item and officers from your agency will appear.

			Officer Select	t ect An Officers Record	d Within My Agen	ncy To Work With	1	
Alerts(0) Given States Alerts(0) Home Home APOSTC Home Academies	Name: Charles Greg				SN:		Locked:	
<ul> <li>Agencies</li> <li>Officer Select</li> <li>Continuing Education</li> <li>Officer Employment</li> <li>Officer Info</li> </ul>	lable     Phone: Not Available     Email: Not Available       Certification:     Type:     Select>      Number:							
<ul> <li>Applications</li> <li>Fingerprint Card Req.</li> <li>LogOut</li> </ul>	Identification: Date of Birth: SSN:							
	Name:							
	Search:	۲	My Agency 🔘	All Agencies				
			1				Find Officer	
	Last Benefield	<u>First</u> R	<u>Middle</u> Alan	SSN	DOB	Locked	Notes(0)	
		N	Aidii				Notes(0)	
	Hardy	Charles	Gregory				Notes(0)	

## Click on the officer's last name and the entire row will highlight pink.

APOST			• Officer Selec		ecord Within My A <u>c</u>	gency To Work Wit	h		
<ul> <li>Home</li> <li>APOSTC</li> <li>Academies</li> <li>Agencies</li> <li>Officer Select</li> <li>Continuing Education</li> <li>Officer Employment</li> <li>Officer Info</li> </ul>		<b>egory Hardy</b> act: Not Availa	Notes(1) Email: Not	Locked:					
	Contact: Not Available     Phone: Not Available     Email: Not Available       Certification:     Type:     Select>      Number:								
<ul> <li>Applications</li> <li>Fingerprint Card Req.</li> <li>LogOut</li> </ul>	Identification:       Date of Birth:       SSN:								
	Name:								
	Search:	0	My Agency 🔘	All Agencies					
							Find Officer		
	<u>Last</u>	<u>First</u>	Middle	<u>SSN</u>	DOB	Locked	Notes		
	<u>Benefield</u>	R	Alan				Notes(0)		
							Notes(0)		
	<u>Hardy</u>	Charles	Gregory	L			Notes(0)		

Click on the "Continuing Education" folder and menu items appear below: Courses Firearms • Officers CEU Detail Reports Delinquent Hours Reports

#### HOME AGENCIES CONTINUING EDUCATION Courses

### Officers Continuing Education View and Add Officer's Continuing Education Units.



#### New Course

#### Firearms Officer's CEU Letail Reports

Delinquent Hours Reports

Officer Employment

AGENCIES

Officer Info

🗉 🚞 Applications

Officer Select

Courses

Fingerprint Card Req.

🗐 LogOut

Alerts(0) 🖃 🛃 Home

🗄 🧰 APOSTC

🗄 🧰 Academies 🖃 🚞 Agencies

#### **Continuing Education Courses with Hours**

<u>Date</u>	<u>Course</u>	<u>Location</u>	<u>Hours</u>	Exec.	<u>Media</u>	<u>Changed</u> <u>By</u>	Notes
3/11/2011	Ethics commission 2011	On line	1			Hardy, Charles Gregory	Notes(0)
2/3/2011	2011 Winter Chiefs Conference - Business Meeting	Montgomery, AL	2	$\checkmark$		Echols, Eric	Notes(0)
2/2/2011	2011 Winter Chiefs Conference - Session 2	Montgomery, AL	8	<b>V</b>		Echols, Eric	Notes(0)
2/1/2011	2011 Winter Chiefs Conference - Session 1	Montgomery, AL	4	$\checkmark$		Echols, Eric	Notes(0)
11/12/2010	Epost Administrator Training	Montgomery, AL	12			Echols, Eric	Notes(0)
11/5/2009	Leadership, Ethics & Decison Making	Montgomery Police Department	12			Payne, Elizabeth Ann	Notes(0)
6/25/2009	3rd Annual AMAS Homeland Security Law Enforcement	ASU	8			SHIRLEY, JUDY ELIZABETH	Notes(0)
12/12/2008	MPD Leadership Workship	MPD, 320 N. Ripley Street	12			Payne, Elizabeth Ann	Notes(0)
9/11/2008	Glock Transition	MPD Outdoor Range Facility	2			Payne, Elizabeth Ann	Notes(0)
12/14/2007	FBI National Academy	Quantico, va	400			Update Echols, Eric	Notes(0)
4/11/2007	IS 100-Intro to Incident Command System	Montgomery Police Dept	2			Grant, Susan Alice	Notes(0)
4/11/2007	IS 800-National Response Plan	Montgomery Police Dept	2			Grant, Susan Alice	Notes(0)



### To enter a officer's CEU's click the blue "New Course" button.

This will open fields allowing the <u>Course</u> <u>Date</u>, <u>Course name</u>, <u>Location</u>, <u>Course</u> <u>hours</u>, <u>Executive or Media hours</u>



#### Add Course

#### **Continuing Education Courses with Hours**

Date	Course	Location	<u>Hours</u>	Exec.	<u>Media</u>	Changed By	Notes
3/11/2011	Ethics commission 2011	On line	1	<b>V</b>		Hardy, Charles Gregory	<u>Notes(0)</u>
2/3/2011	2011 Winter Chiefs Conference - Business Meeting	Montgomery, AL	2	$\checkmark$		Echols, Eric	Notes(0)
2/2/2011	2011 Winter Chiefs Conference - Session 2	Montgomery, AL	8	<b>V</b>		Echols, Eric	Notes(0)
2/1/2011	2011 Winter Chiefs Conference - Session 1	Montgomery, AL	4	$\checkmark$		Echols, Eric	Notes(0)
11/12/2010	Epost Administrator Training	Montgomery, AL	12			Echols, Eric	Notes(0)
11/5/2009	Leadership, Ethics & Decison Making	Montgomery Police Department	12			Payne, Elizabeth Ann	Notes(0)
6/25/2009	3rd Annual AMAS Homeland Security Law Enforcement	ASU	8			SHIRLEY, JUDY ELIZABETH	Notes(0)



### Clicking the "Firearms" sub-folder will open that officer's Firearms Qualification page.

### Clicking the "Firearms" menu item will open the Officer's Firearms Qualification page.

AGENCIES	HOME • AGENCIES • CONTINUING EDUCATION • Firearms Firearms Qualification This page is designed to record the certified employee's annual re- qualification IAW APOSTC Rule 650-X-1203											
Alerts(0)												
G Gradenies	Name: Charles Gregory Hardy			DOB: SSN:			No	otes(1)	Locked:			
				Phone: Not Available				Email: Not Available				
Officer Select	Contact; Not Available Phone: Not Available Email: Not Available											
🖃 🛅 Continuing Education	Continuing Education Courses - Eircorms											
Courses		Continuing Education Courses - Firearm							iS			
Firearms     Officer's CEU		<u>Түре</u>	<u>Location</u>	Instructor	<u>Weapon</u>	<u>Model</u> <u>Number</u>	<u>Caliber</u>	<u>Weapon</u> <u>Serial</u> <u>Number</u>	<u>Score</u>	<u>Changed</u> <u>By</u>	<u>Notes</u>	
<ul> <li>Delinquent Hour's Reports</li> <li>Officer Employment</li> <li>Officer Info</li> </ul>	4/22/2010	APOSTC Firearms Qualification	MPD RANGE	R.D. CULLIVER	GLOCK	22	40	LTM924	98	Hayes, Judith Ann	Notes(0)	
<ul> <li>Applications</li> <li>Fingerprint Card Req.</li> <li>LogOut</li> </ul>	7/17/2009	APOSTC Firearms Qualification	MPD OUTDOOR FIRING RANGE	B.F. JURKOFSKY	GLOCK	22	40	LTM924	96	hayes, judith ann	Notes(0)	
	12/2/2008	APOSTC Firearms Qualification	MPD Outdoor Range	R.D. Culliver	Glock	22	40	LTM924	100	Payne, Elizabeth Ann	Notes(0)	
	9/20/2007	APOSTC Firearms Qualification	MPD Outdoor Range	E.A. McCloud	Beretta	96F	40	BER032276M	92	Payne, Elizabeth Ann	Notes(0)	
	3/29/2006	APOSTC Firearms Qualification	MONTGOMERY PD	RICK CULLUVER	BERETTA	N/A	40	BER032276M	94	Knighten, Joyce S	Notes(0)	
	12/9/2005	APOSTC Firearms Qualification	MONTGOMERY POLICE DEPT		Beretta				92	Migration	Notes(0)	
	9/18/2003	APOSTC Firearms Qualification	MONTGOMERY POLICE DEPT		Beretta				98	Migration	Notes(0)	
	9/25/2002	APOSTC Firearms Qualification	MONTGOMERY POLICE DEPT		Beretta				84	Migration	Notes(0)	
	9/5/2001	APOSTC Firearms Qualification	MONTGOMERY POLICE DEPT		Beretta				92	Migration	Notes(0)	
	12/31/2000	APOSTC Firearms Qualification			None Listed				80	Migration	Notes(0)	

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G	0	- 🦻	https:/,	/aelects	s.apostc.sta	ite.al.u	s/agencies/Cor	ntinuingEducatio	on/FirearmsQualifical	ions.aspx		*	<b>}</b>	× Live	: Search			ρ-
Eile	<u>E</u> dit	⊻iew	F <u>a</u> vor	ites	<u>T</u> ools <u>H</u> elj	P											ę	•
	4	🏉 Age	ency - Fi	rearms	Qualification	n								🙆 • E	2 - 🖶 -	🛃 Page 🔹	🔅 T <u>o</u> ols	• *
							9/19/2003	Qualification	POLICE DEPT		Deretta				100	Migration	<u>(0)</u>	^
							9/25/2002	APOSTC Firearms Qualificatior	MONTGOMERY POLICE DEPT		Beretta				100	Migration	<u>Notes</u> (0)	
							9/5/2001	APOSTC Firearms Qualification	MONTGOMERY POLICE DEPT		Beretta				100	Migration	<u>Notes</u> (0)	
							12/31/2000	APOSTC Firearms Qualification	1		None Listed				98	Migration	<u>Notes</u> (0)	
							3/1/1999	APOSTC Firearms Qualification	1						70	Migration	<u>Notes</u> (0)	
							New Firearm	s Qualificatio	n									1
								Date:										
							6-		0-1		*							
								urse Type <	Select>		~		_					
								Location:										
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# **Officer's CEU Detail Reports**

### Click on "Officer's CEU Detail Reports"

The report allows the agency to see if the officer has deficient CEU hours and year the deficiency occurred.

#### AGENCIES

#### HOME • AGENCIES • CONTINUING EDUCATION • Officer's CEU Detail Reports

### Agency Deficient Officer Detail View CEU Needs Detail for an individual Officer

Alerts(0)	rigeney Beneleni		I										
E 🗟 Home													
	Name:	DOB: SSN:											
Applications	Charles Gregory Hardy	33N	Notes(1) Locked:										
🗉 🧰 Academy													
+ 🗀 Certifications	Contact: Not Available Phone: Not Available Email: Not Available												
Gilling Continuations     Gilling Continue													
Information Requests	1990 Detail												
	1990 Deficiency												
Contraction	<ul> <li>Regular hours deficient = 0</li> <li>Executive hours deficient = 0</li> </ul>												
🗉 🧰 Admin Only	<ul> <li>Deficiency does not meet or exceed maximum allowable hours of 24 - refresher course is not</li> </ul>												
🗄 🗀 Reports	required next year for CEU Deficiency reasons												
🗐 Audit Log	1991 Detail     1991 Deficiency												
🖃 🚞 Academies	<ul> <li>Regular hours deficient = 0</li> </ul>												
View/Add Classes	<ul> <li>Executive hours deficient = 0</li> <li>Deficiency does not meet or exceed maximum allowable hours of 24 - refresher course is not</li> </ul>												
🗐 Class Details	required next year for CEU Deficiency reasons												
🗐 Grade Class	1992 Detail     1992 Deficiency												
Graduate Class	<ul> <li>1992 Denciency</li> <li>Regular hours deficient = 0</li> </ul>												
Student Details	<ul> <li>Executive hours deficient = 0</li> <li>Deficiency does not meet or exceed maximum allowable hours of 24 - refresher course is not</li> </ul>												
Thresholds	<ul> <li>Denciency does not meet or exceed maximum allowable nours of 24 - refresher course is not required next year for CEU Deficiency reasons</li> </ul>												
Geports	<u>1993 Detail</u>												
	<ul> <li>1993 Deficiency</li> <li>Regular hours deficient =</li> </ul>	0											
	<ul> <li>Executive hours deficient</li> </ul>	= 0											
Officer Select	<ul> <li>Deficiency does not meet required next year for CE</li> </ul>	or exceed maximum allowable hours U Deficiency reasons	of 24 - refresher course is not										
Continuing Education	<ul> <li>1994 Detail</li> </ul>												
Courses	<ul> <li>1994 Deficiency</li> <li>Regular hours deficient =</li> </ul>	0											
Firearms	<ul> <li>Executive hours deficient</li> </ul>	= 0											
Officer's CEU Detail Reports	<ul> <li>Deficiency does not meet</li> </ul>	or exceed maximum all ble hours	of 24 - refresher course is not										
Delinquent Hours	required next year for CE 1995 Detail	U Deficiency reason											
Officer Employment	<ul> <li>1995 Deficiency</li> </ul>												
🗐 Officer Info	<ul> <li>Regular hours deficient = 0</li> <li>Executive hours deficient = 0</li> </ul>												
🗉 🗀 Applications	<ul> <li>Deficiency does not meet</li> </ul>	or exceed maximum allowable hours	of 24 - refresher course is not										
🗐 Fingerprint Card Req.	required next year for CE • 1996 Detail	U Deficiency reasons											
E LogOut	<ul> <li>1996 Deficiency</li> </ul>												
	<ul> <li>Regular hours deficient =</li> </ul>			99									
	<ul> <li>Executive hours deficient</li> <li>Deficiency does not meet</li> </ul>	<ul> <li>or exceed maximum allowable hours.</li> </ul>	of 24 - refresher course is not										

Deficiency does not meet or exceed maximum allowable hours of 24 - refresher course is not required next year for CEU Deficiency reasons

# **Delinquent Hours Reports**

- 1. Click the "Officer Select" menu item
- Click the "Delinquent Hours Reports" menu item
  - This report gives the agency a list of officers with open employment records for their agency.
  - The report indicates Regular and Executive hours required.
  - The agency can select
     Official Standings hours earned up to the past year
     Current Standings hours earned up to date of report







# For more information contact APOSTC:

### General APOSTC questions:

### 334-242-4045 or

Email: apostc@apostc.alabama.gov

Problems or help with ePOST: 334-242-4045 or Email: epost@apostc.alabama.gov



### **Questions and Answers**